

## 太子湾实验部校服新生在线购买平台操作指引

如果您有校服产品相关的咨询及反馈建议，或更换校服需求等，可通过以下方式联系校服供应商。工作时间为周一至周五(9:00-12:00 / 14:00-17:00)。

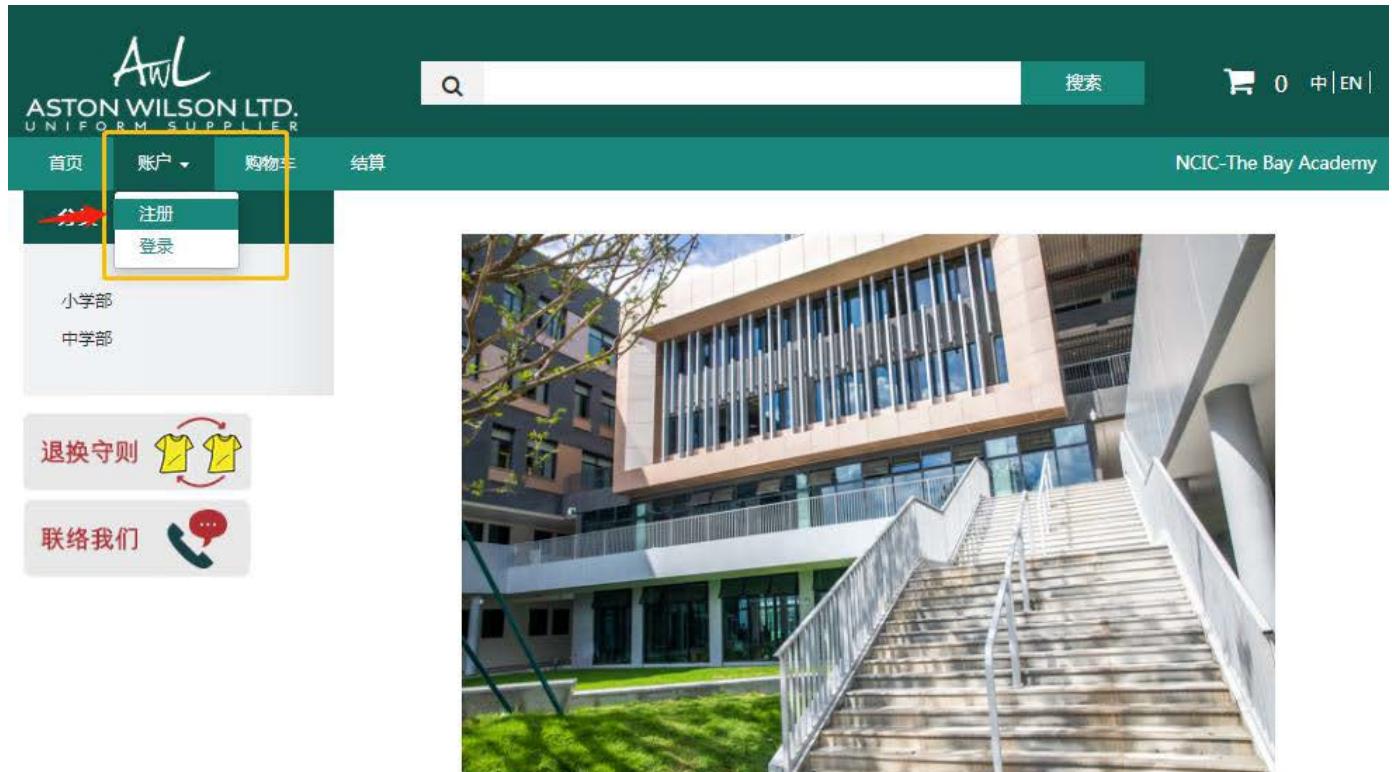
校服供应商联系方式：

邮箱：enquiry@astonwilson.cn，

客服中心电话：+86 0757-23387035.

1. 打开网页 [www. astonwilson. cn/TBA](http://www astonwilson cn/TBA)，点开左上角的“账户”选项。

2. 点击“注册”。



<图-1>

3. 按要求填写账户注册信息。红色\*号的为必填项目，即<图 2>中方框内标注的地方。

填写完毕后点右下角的“继续”。

The screenshot shows the 'Register Account' page. On the left is a sidebar with links: 登录, 注册, 忘记密码, 我的账户, 地址, 订单历史, 退换守则 (with a yellow shirt icon), and 联络我们 (with a phone icon). The main area has sections for 'Your Personal Information' (姓名, E-Mail, 手机号码), 'Your Address' (地址1, 地址2), 'Your Password' (密码, 确认密码), and '验证码' (input field with 728cce and a green button). Red arrows point to the fields marked with red asterisks (\*). A large red arrow points to the 'Continue' button at the bottom right.

<图 2>

4. 注册成功后，请在“账户”选项中点击“登录”进入登录界面，用刚注册的账号登录。

The screenshot shows the 'Account' page. The sidebar includes: 登录, 注册, 忘记密码, 我的账户, 地址, 订单历史, 退换守则 (with a yellow shirt icon), and 联络我们 (with a phone icon). The main area has two boxes: 'New Member Registration' (新会员注册) and 'Member Login' (会员登录). The 'Member Login' box is highlighted with a yellow border and contains fields for E-Mail address/mobile number, password, and a 'Forgot Password?' link, along with a 'Login' button. A red arrow points from the 'Continue' button in Figure 2 to the 'Member Login' box here.

<图 3>

5. 看到如下<图 4>界面即代表登录成功。

The screenshot shows the AWL (ASTON WILSON LTD.) website's account management section. At the top, there is a dark green header with the AWL logo, a search bar, a cart icon (3 items), and language selection (中 | EN). Below the header, a navigation bar includes links for 首页 (Home), 账户 (Account), 购物车 (Cart), 结算 (Checkout), 欢迎您 (Welcome), and NCIC-The Bay Academy. A breadcrumb trail indicates the user is at the account page. The main content area has a dark green sidebar on the left with links for 我的账户 (My Account), 修改账户 (Edit Account), 密码 (Password), 地址 (Address), 订单历史 (Order History), and 退出 (Logout). The main content area features a title 会员账户 (Member Account) and a sub-section 历史订单 (Order History) with a link to 历史订单 (View Order History). At the bottom of the sidebar, there are two buttons: 退换守则 (Return Policy) with a yellow t-shirt icon and 联络我们 (Contact Us) with a phone icon.

<图 4>

6. 点击首页，在“分类”下方选择“新生”。

The screenshot shows the The Bay Academy website's homepage. The top navigation bar includes links for 首页 (Home), 账户 (Account), 购物车 (Cart), 结算 (Checkout), and 欢迎您 (Welcome). On the right side of the header, there is a "The Bay Academy" logo with a gear icon. The main content area features a large image of a modern building with a staircase. To the left of the image is a sidebar with a title 分类 (Categories). Underneath, there are four options: 新生 (Freshman) with a red arrow pointing to it, 小学部 (Elementary School), 中学部 (Middle School), 退换守则 (Return Policy) with a yellow t-shirt icon, 联络我们 (Contact Us) with a phone icon, 校服指南 (Uniform Guide) with a book icon, and 用户说明 (User Manual) with a book icon.

<图 5>

7. 按学生的年级和性别选择商品，此选项为全套校服，非新生勿拍。

首页 账户 购物车 结算 欢迎您, [用户名] The Bay Academy

分类 新生

分类 默认 显示: 15

新生 (4)  
小学部 (26)  
中学部 (28)

账户

登录  
注册  
忘记密码  
我的账户  
地址  
订单历史

显示 1 到 4 总计 4 (共 1 页)

<图 6>

8. 选中一个商品后，请选择尺寸。在下方有相关尺寸的说明。

首页 账户 购物车 结算 欢迎您, [用户名] The Bay Academy

新生 > 小学男生全套校服

**小学男生全套校服**  
型号: Boys ES  
库存状态: 有库存

可选选项

\* 尺寸  
---请选择---  
---请选择---  
5-6  
7-8  
9-10  
11-12

加入购物车

小学部男生全套校服  
建议码数是按照孩子的身高范围推算，具体选择请根据孩子的实际体型。

(以下建议码数仅供参考)		
建议码数	全套价格	身高 / 厘米
5-6	¥2459.00	111 - 120
7-8		121 - 130
9-10		131 - 140
11-12		141 - 150

<图 7>

9. 选择完尺寸后，确认购买的数量为 1 即可。



<图 8>

10. 选好所购商品后，点击上方的“购物车”。



<图 9>

c. 确认无误后，点“去结账”进入结账界面；

The screenshot shows the 'The Bay Academy' website's shopping cart page. At the top, there is a navigation bar with links for '首页', '账户', '购物车', '结算', and '欢迎您'. Below the navigation bar is a breadcrumb trail: '购物车 > 购物车'. The main area is titled '购物车' (Shopping Cart). On the left, there is a sidebar with links for '我的账户', '修改账户', '密码', '地址', '订单历史', and '退出'. Below the sidebar are four buttons: '退换守则' (Return Policy) with a recycling icon, '联络我们' (Contact Us) with a phone icon, '校服指南' (Uniform Guide) with a book icon, and '用户说明' (User Instructions) with a book icon. The shopping cart table has columns for '图片' (Image), '商品名称' (Product Name), '型号' (Model), '数量' (Quantity), '单价' (Unit Price), and '小计' (Subtotal). A single item is listed: '小学男生全套校服 尺寸: [redacted]' with 'Boys ES' as the model. The quantity is set to 1. To the right of the cart table, there are two summary boxes: one for '总计' (Total) showing '¥2,459.00' and another for '小计' (Subtotal) also showing '¥2,459.00'. A red arrow points from the '去结账' (Proceed to Checkout) button at the bottom right towards the right side of the page.

<图 10>

12. 进入结账界面后，首先出现的是配送地址，默认配送地址是注册账户时所填写的地址。

如需送达其他地址，可在点击“添加一个新地址”添加。

The screenshot shows the 'NCIC-The Bay Academy' website's checkout process. At the top, there is a navigation bar with links for '首页', '账户', '购物车', '结算', and '欢迎您'. Below the navigation bar is a breadcrumb trail: '购物车 > 结账'. The main area is titled '结账' (Checkout). On the left, there is a sidebar with links for '我的账户', '修改账户', '密码', '地址', '订单历史', and '退出'. Below the sidebar are two buttons: '退换守则' (Return Policy) with a recycling icon and '联络我们' (Contact Us) with a phone icon. The checkout process is divided into five steps: '第 1 步：结账选项' (Step 1: Checkout Options), '第 2 步：配送地址' (Step 2: Shipping Address), '第 3 步：配送方式' (Step 3: Shipping Method), '第 4 步：支付方式' (Step 4: Payment Method), and '第 5 步：确认订单' (Step 5: Confirm Order). In the 'Step 2' section, there is a radio button for '使用现存地址' (Use Existing Address) which is selected, and a link for '添加一个新地址' (Add a New Address). A red arrow points from the '继续' (Continue) button at the bottom right of the 'Step 2' section towards the right side of the page.

<图 11>

13. 进入配送方式选项，这是选择配送邮寄的费用。
- 单一订单达到 800 元(人民币)以上以上免收快递费;
  - 此页面备注的发货时间不适用于新生全套校服购买。
  - 按要求填写家长和学生信息。红色 \* 号的为必填项目，即<图 12>中方框内标注的地方。

填写完毕后点右下角的“继续”。

The Bay Academy

首页 账户 购物车 结算 欢迎您, [用户名]

购物车 > 结账

## 账户

### 结账

第 1 步: 结账选项

第 2 步: 配送地址 ▾

第 3 步: 配送方式 ▾

请选择此订单上使用的配送方法。

额外的送货服务:

对于800元以上的订单, 快递服务是免费的。此发货时间不适用于新生全套校服购买

免运费

备注: 合作快递为顺丰速运, 到付运费参考如下, 不同收货地区或稍有差异, 详询可拨打95538联系顺丰客服。

- 广东省内首重RMB13/KG, 继重RMB2/KG;
- 广东省外首重RMB23/KG, 继重RMB13/KG;

请填写以下表格以确认收件人。

* 家长电话:	家长电话:
* 学生名字(默认中文名):	学生名字(默认中文名):
* 学生年级和班级:	学生年级和班级:

继续

<图 12>

14. 选择付款方式，点击“继续”。

The Bay Academy

首页 账户 购物车 结算 欢迎您, [用户名]

购物车 > 结账

## 账户

### 结账

第 1 步: 结账选项

第 2 步: 配送地址 ▾

第 3 步: 配送方式 ▾

第 4 步: 支付方式 ▾

请选择支付方式。

支付宝即时到账

qrcode\_wxpay 微信扫码支付

第 5 步: 确认订单

继续

<图 13>

15. 最后，再一次确认订单，如不确认，可点解刚才步骤修改订单。如确认无误，点击“**确认订单**”进行付款。

A. 此页面备注的发货时间不适用于新生全套校服购买。

The screenshot shows the payment process on The Bay Academy's website. The top navigation bar includes links for 首页 (Home), 账户 (Account), 购物车 (Cart), 结算 (Checkout), 欢迎您 (Welcome), and The Bay Academy logo. The breadcrumb navigation shows 购物车 > 结账. A sidebar titled '账户' (Account) lists options like 我的账户 (My Account), 修改账户 (Edit Account), 密码 (Password), 地址 (Address), 订单历史 (Order History), and 退出 (Logout). Below the sidebar are links for 退换守则 (Return Policy), 联络我们 (Contact Us), 校服指南 (Uniform Guide), and 用户说明 (User Instructions). The main content area is titled '结账' (Checkout) and contains five steps: 第1步: 结账选项 (Step 1: Checkout Options), 第2步: 配送地址 (Step 2: Shipping Address), 第3步: 配送方式 (Step 3: Delivery Method), 第4步: 支付方式 (Step 4: Payment Method), and 第5步: 确认订单 (Step 5: Confirm Order). Step 5 is highlighted with a red border. An order summary table shows one item: 小学男生全套校服 - 尺寸: Boys ES, 1 unit at ¥2,459.00, totaling ¥2,459.00. Below the table, a note states: '您的订单将在购买后7-10天内通过快递配送到您的注册送货地址。对于订单有任何查询，请致电 (86-20) 3613 8296 或 电邮enquiry@astonwilson.cn' (Your order will be delivered via express mail within 7-10 days after purchase to your registered delivery address. For any inquiries about the order, please call (86-20) 3613 8296 or email enquiry@astonwilson.cn). A red arrow points to the green '确认订单' (Confirm Order) button.

<图 14>

16. 例如，选择微信结账，请打开手机微信扫一扫功能，扫描界面中的二维码进行支付。

The screenshot shows the Aston Wilson LTD. website. The top navigation bar includes links for 首页 (Home), 账户 (Account), 购物车 (Cart), 结算 (Checkout), 欢迎您 (Welcome), and NCIC-The Bay Academy. The breadcrumb navigation shows 购物车 > 微信结账 > 扫一扫. A message at the top says '订单已生成，请打开您的手机微信，点击扫一扫，扫描下面的二维码图片进行支付。' (The order has been generated, please open your WeChat, click Scan, scan the QR code image below to pay.). A large QR code is displayed in the center of the page.

<图 15>